

Bancroft Curling Club Emergency Preparedness Plan

Introduction

Bancroft Curling Club(BCC) takes seriously the safety of members, staff and guests. The following outlines procedures in the event of an emergency.

BCC has a Kitchen and banquet hall in addition to the curling arena, lounge and bar, locker rooms and associated mechanical facilities. Ice maintenance is done by a group of BCC members.

Emergency Systems

In the way of emergency preparedness, BCC has burglar alarm with remote monitoring by Alarm Systems. Smoke alarms are located throughout the building. Fire Suppression System is located just outside the kitchen area for Oven Fires. Many portable fire extinguishers located throughout the building. All exit doors are indicated with a lighted exit sign.

In case of a serious injury or a medical emergency, first aid kits are in place containing supplies as specified in the CSA Type -2 First Aid Kit. These kits are on left corner of exterior wall to parking lot, and also in the kitchen cabinet just outside the kitchen on the right.

A defibrillator(AED) is located on the left corner exterior wall. This device is to be used in the event of a cardiac arrest(no pulse, not breathing). This device has audible instructions to guide a person through its use.

Emergency Procedures

A) Fires

For small fires fire extinguishers are located throughout the building. The fire suppression System for Oven fire is located just outside the kitchen on the right wall. If evacuation is necessary leave fire area immediately and close all doors behind you. Exit the building by nearest door and gather at the fire evacuation area near the edge of the parking lot below the building above.

Call 911 and inform them of address 63 Newkirk Blvd Bancroft Ontario

B) Medical Emergency/Injury

If someone falls on the ice and strikes their head, summon paramedics immediately by calling 911.

There is a phone located in the bar area, on the white cabinet on parking lot wall.

Make the area around the injured person safe and do not move them.

First Aid supplies are located in the First Aid Kit on the left exterior wall on the facing the parking lot, or in cabinet just outside the kitchen area in the cabinet.

Appoint someone to wait outside to direct paramedics to the north entrance of the ice arena, where the garage door is located.

In the event of a cardiac arrest take out the AED located on the left exterior wall facing the parking lot and follow directions provided in the kit.

Emergency Preparedness Training

It is crucial that key members of the club are trained and know of the club's emergency systems and procedures. These key personnel include members of the Board, . With this group trained we can pretty much be assured to have at least one trained person on site whenever the club is occupied.

In the event of an emergency any trained person would be expected to take charge of the situation and ensure all emergency procedures are implemented and followed.

The Emergency Preparedness Plan and Fire Safety Plan will be published on the clubs website.

Key Contacts

President:	John Wilcox	416 389 0510
Director of Premises	Gilles Roy	613 318 8591
Director of Curling	Guy McDougall	647 992 4023
Alarm Monitoring	Alarm	1 800 361 6052

